Guideline for Speakers & Authors

**ORAL PRESENTATION**

Speakers are requested to upload the presentation files to the presentation computer in the session room before the session starts. Staffs will be available on site to assist the speakers. Please do not use personal laptop or tablet PC for Presentation.

- **Presentation time**

<table>
<thead>
<tr>
<th>Presentation</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plenary Lecture</td>
<td>40 min</td>
</tr>
<tr>
<td>Invited Lecture*</td>
<td>25 min</td>
</tr>
<tr>
<td>Oral</td>
<td>20 min</td>
</tr>
<tr>
<td>Oral (Graduate Student)</td>
<td>15 min</td>
</tr>
</tbody>
</table>

* Presentation time for Keynote Session: 40 min

**POSTER PRESENTATION**

1. **Poster Presentation Schedule**

   (1) 1PS-1~1PS-305 & 2PS-1~2PS-305: For poster presentations on April 11 (Thu) & April 12 (Fri)
   - Posters should be placed before 9:00
   - Poster presentation time: 9:00~10:30
   - Poster display time: 9:00~12:30

   (2) 3PS-1~3PS-305: For poster presentations on April 12 (Fri)
   - Posters should be placed before 13:50
   - Poster display time: 13:50~17:00
   - Poster presentation time: 15:30~17:00

2. **Presentation venue** 3F, Grand Ballroom (BEXCO)

3. **Poster Board Size**: 1500 mm (height) × 900 mm (width)
   - The presentation number will be posted at the top of each panel,
   - Authors are expected to be available near their poster during the presentation time for discussion with the participants.

**INFORMATION FOR SESSION CHAIR**

The chairpersons of each session should arrive at the session room 10 minutes earlier the session and check the attendance of speakers in the session.